

Board of Fire Commissioners

Fire District #2

Township of South Brunswick

Regular Meeting

Third Monday at 7:30 P.M.

Monmouth Junction Fire House

P.O. Box 114

Monmouth Junction, N.J. 08852

AGENDA

November 21, 2011

7:00 PM

1. Notice of Compliance

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The South Brunswick Post, The Home News & Tribune and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2011.

2. Roll Call

3. Executive Session Resolution

- A. Resolution #11-28, Authorizing a Closed Session at the November 21, 2011 Regular Meeting

4. Executive Session

- A. Personnel Matters

5. Address From the Floor

6. Approval of Minutes October 17, 2011

7. Professional Reports

- A. Fire Chief
- B. District Coordinator
- C. Insurance Chairman
- D. Treasurer
- E. Joint Code Enforcement Board Representatives
- F. Legislative Report

8. Order of Business

- A. 2012 Budget Discussion
- B. Discussion on changes to Policy #009, Restricted Duty for Firefighters
- C. Discussion on proposed Policy #010, Fire District Coordinator's Authorized Spending Limits
- D. Discussion on changes to Policy #008, Use of Dept. Vehicles & Equip.
- E. Discussion on Firefighter Physicals
- F. Discussion on Replacement of Computers and Server
- G. Resolution #11-26, Authorizing Salary Increase to Fire District Coordinator
- H. Resolution #11-27, Authorizing Approval of an Interlocal Services Agreement with South Brunswick Township
- I. Items Timely and Important

9. Voucher List

(See Attached)

10. Address From Floor

11. Adjournment

Voucher List

A	Christine Smith	\$80.00
B	Supermedia LLC	19.95
C	Kleen-Tec Maintenance, LLC	415.00
D	Midco Waste # 689	184.57
E	Verizon Wireless	304.40
F	PSE&G	1,450.80
G	Alan Landscaping, LLC	1,243.75
H	Verizon	337.82
I	Shanahan's Office Solutions	502.19
J	Firehouse Magazine	49.95
K	Q.R.F.P. Special Services	400.00
L	Richard M. Braslow, Esq.	15.00
M	Quest Diagnostics, Inc.	138.29
N	Mercer County Community College	670.00
O	Somerset County Emergency Services Training Academy	250.00
P	Carrier Corporation	765.05
Q	Scott Smith	307.39
R	Trugreen #4910	440.00
S	BatteryZone, Inc.	294.95
T	K.C. Service	135.00
U	Waterway Inc. Southern Div.	2,681.52
V	Monmouth Junction Vol. Fire Department	7,664.95 ✓
W	Donald C. Rodner, Inc.	565.98
X	Uni Select USA	119.95
Y	Tri-State Light & Energy, Inc.	5,265.82 ✓
Z	Excel Painting & Construction, LLC	11,700.00 ✓
AA	Witmer Public Safety Group, Inc.	336.00
BB	Approved Fire Protection Co.	400.00
CC	Approved Fire Protection Systems, Inc.	137.50
DD	Nat Alexander Company	3,796.45

*approved 12-19-11
AP*

REGULAR MEETING SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – DISTRICT #2
November 21, 2011

1. CALL TO ORDER:

The meeting was called to order by Chairman Spahr at 7:00 p.m. followed by a salute to the flag.

2. NOTICE OF COMPLIANCE:

Chairman Spahr read the Public Laws Meeting Notice of the Public Laws of 1975.

3. ROLL CALL

Present: Comm. Bellizio
Comm. Potts
Comm. Young
Chairman Spahr

Resolution 11-28, Authorizing a Closed Session at the November 21, 2011 Regular Meeting

A motion made by Comm. Young to have a closed Executive Session seconded by Comm. Bellizio. Roll Call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes. Executive Session commenced at 7:00 pm.

Regular meeting reconvened at 7:30 pm.

4. ADDRESS FROM THE FLOOR

No one from the floor desired to address the floor.

5. APPROVAL OF MINUTES

A motion made by Comm. Young seconded by Comm. Bellizio to approve the minutes of the October 17, 2011 regular meeting. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

6. PROFESSIONAL REPORTS

Chief's Report:

Chief Brian Spahr reviewed the October 2011 Activity Report (see attached).

The three Fire Departments are implementing a common pager tone which will give the ability to dispatch all three departments without going through all of the regular sets of tones. Kingston's siren tone has been reprogrammed for this purpose, and several tests so far have been successful. Most of our newer programmable pagers have been re-programmed, and we will follow-up with all of the older pagers hopefully by the first of the year.

Chief Spahr made a request to purchase the following equipment:

Five lengths of 1-3/4" inch color-coded hose that will help identify various lines that are pulled off the trucks.

Task Force Tips CAFS nozzle tip to allow for a fog stream.

Task Force Tips 2-1/2 inch smooth bore nozzle to replace the old nozzle on 206, which is leaking.

4 sets of Quaker turnout gear.

35 pairs of extrication gloves with a blood borne pathogens barrier.

Two electric sensing meters to locate energized equipment.

Ten pairs of rubber structural firefighting boots to replace boots in service which have the toe cap worn out and steel toe exposed.

A cordless drill and drill index for Station 21, which does not have one and requires members to bring their own drill from home.

Window squeegee for Station 21.

Two Res-Q-Jack stabilization struts for vehicle extrication.

Six 5-gallon containers of Class A foam.

All items would be brought up for discussion under Timely & Important.

District Coordinator's Report:

Coordinator Smith reviewed the October Coordinator's Report (see attached).

Coordinator Smith discussed looking into the Wills for Heroes program, which provides emergency responders with wills and other important documents free of charge. This is a nationwide program and could be opened up township-wide, not only to our members. Chairman Spahr requested that Coordinator Smith gather as much information as possible.

Insurance:

Coordinator Smith reviewed the Insurance Report (see attached).

Coordinator Smith recommends that the Board renew the Group Term Life Insurance policy with VFIS for 2012.

Commissioner Young commented that the check from VFIS for damage to Shane Raber's personal vehicle went directly to Mr. Raber.

Treasurer's Report:

Comm. Young reported that three checks were received since the last meeting. First one was from Glatfelter Claims Management in the amount of \$325 for reimbursement of the damage to the lawn caused by the accident on October 13th. Second one was from South Brunswick Fire

District #1 in the amount of \$225.00 for their portion of the 3-Company training on September 28th. The third one was from Glatfelter Claims Management in the amount of \$250.00 for reimbursement of the deductible from the lawn damage caused by the accident on October 13th.

The latest financial reports were distributed to the Commissioners and no problems are noted at this point with the budget. Comm. Young recommended several year end budget transfers to maintain funding in several line items in the event of any necessary repairs.

Joint Code Enforcement Board Representation:

Comm. Bellizio reported that a meeting was held on November 16th and that all three districts were represented. A re-organization meeting was also held and Commissioner Bellizio was elected chairman. It was decided that a letter would be drafted to the Township manager to request that the Joint Board be dissolved as currently structured. Comm. Bellizio will draft a letter and send it to everyone before sending it to the Township. Comm. Potts stated that at the meeting he had with the administrator, he requested that we still receive reports from the Fire Official and continue to be part of the interview process. Comm. Young added that we have the right to meet with the Fire Official on a monthly basis to review statistics and operational issues. Chairman Spahr reported that he received a letter from the Township Manager dated November 14th regarding the Fire Safety Bureau (see attached).

Legislative Report:

Comm. Potts reported that the hearing on the bill for fire districts to have the right to amend their budgets when receiving grants or other monies that come in was held yesterday. Comm. Potts stated that he could not attend the hearing but that he will find out the results of the hearing.

Comm. Potts reported that a jury awarded \$18 million to an individual in Tinton Falls who lost both legs and one arm after coming into contact with a downed power line in front of his residence. The Fire and Police Departments responded to the downed power line, but had to leave to respond to other incidents during a storm. The resident was leaving his house when he was electrocuted. The jury awarded up to \$4 million from JCP&L, and found that the Fire District had 60% responsibility for the injury.

7. ORDER OF BUSINESS

2012 Budget

Comm. Young gave an overview of the 2012 Budget, followed by a line-by-line review of each of the accounts. The consensus of the Board was to insert a line item under Account #O-11 for the 10% cost share of a potential grant for \$15,600. This would be primarily offset by elimination of the need for temporary labor under Accounts A-1 & A-2. Comm. Young asked everyone to further review the budget and send him any other proposed changes by December 5th.

Policy 009 – Restricted Duty for Firefighters

Chairman Spahr indicated that this matter was discussed at the last meeting and that no one will be penalized for being injured while at a Fire Department function. Chief Spahr said that a member must have a doctor's note upon going on to and returning from restricted duty. Comm.

Bellizio made a motion to table this discussion seconded by Comm. Potts. Roll Call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

Policy 010 – Fire District Coordinator’s Authorized Spending Limits

Coordinator Smith said he developed the policy to outline the different types of spending categories he encounters. After discussion, it was decided to table the discussion until the December meeting.

Policy 08 – Use of Department Vehicles and Equipment

Coordinator Smith gave the first reading of several revisions to the policy in order to reflect the Fire Department’s officer title change of Assistant Chief to Deputy Chief, as well as make several punctuation and grammatical corrections.

Discussion on Firefighter Physicals

Coordinator Smith obtained quotes from several vendors for the firefighter physicals. Coordinator Smith reported that Kendall Park used Access Health, but switched to Urgent Care do to poor service. Comm. Young made a motion to continue firefighter physicals with Dr. Weingarten seconded by Comm. Bellizio. Roll Call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

Discussion of Replacement of Computers and Servers

Comm. Young said it was time to replace several desktop computers and upgrade the server due to age and capacity issues. Chief Spahr obtained quotes to replace the desktops through Dell and the server through CDWG. Chief Spahr said the Dell desktops are part of the NJ State Government contract pricing and includes computers, monitors, keyboards, and the newest version of Microsoft Office. Chief Spahr also reported that the virus protection software is due for upgrade as well. Coordinator Smith reported that he received a quote of \$3,600 from OK Enterprises to install the equipment.

Resolution 11-26 – Authorizing Salary Increase to Fire District Coordinator

Comm. Young moved to adopt Resolution 11-26 seconded by Comm. Bellizio. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

Resolution 11-27 – Authorizing Approval of an Inter-local Services Agreement with South Brunswick Township

Comm. Potts moved to authorize the approval of resolution 11-27 seconded by Comm. Young. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

Timely and Important Computers

Comm. Young made a motion authorizing up to \$20,000 for the purchase of 4 computers, replace server systems and installation of same seconded by Comm. Bellizio. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

Group Term Life Insurance

Comm. Bellizio made a motion to renew the Group Term Life Insurance Policy with VFIS for 2012 for a cost of \$7,373.16 seconded by Comm. Young. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

TruGreen Contract

Comm. Potts made a motion to approve the lawn treatment contract with TruGreen for \$1,500 seconded by Comm. Bellizio. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

Chief Spahr's Year-End Equipment Request

Comm. Young made a motion to authorize Chief Spahr to purchase the items delineated in his request at a cost not to exceed \$17,500 seconded by Comm. Bellizio. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

Answer the Letter to the Township Manager Regarding the Joint Board

Comm. Young made a motion for Chairman Spahr to send a letter to the Township Manager requesting that the Joint Board be dissolved seconded by Comm. Bellizio. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

Resolution 11-29 – A Resolution for the Transfer of Funds in the Township of South Brunswick, Fire District 2, for the Budget Year 2011

Comm. Bellizio moved Resolution 11-29 as presented seconded by Comm. Potts. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

8. VOUCHER LIST

Comm. Bellizio made a motion to move the Voucher List as presented seconded by Comm. Potts. Roll Call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Young-yes, Chairman Spahr-yes.

9. ADDRESS FROM THE FLOOR

No one from the floor desired to address the Board.

Motion made by Comm. Potts seconded by Comm. Young to adjourn the meeting. Meeting adjourned at 11:05 pm.

Respectfully Submitted

Christine Smith, Recording Secretary

Monmouth Junction Volunteer Fire Department
Monthly Activity Report
October 2011

FIRE RUNS

17	System Malfunctions
22	False Calls
5	Structure Fires
	Vehicle Fires
-	Refuse Fires
	Spill / Leak No Ignition
7	Arcing / Shorted Electrical Equipment/ Electrical problem
2	Fires
	Assist Police / EMS
2	Trees, Brush, Grass Fires
	Extrications
3	Hazardous Condition
4	Smoke Scare
	Rescue Call
	Smoke / Odor Removal / Problem
1	Service Call
1	Stand-By / Cover Assignment/ Cancelled en route
	Other

64 Total Runs for 328.40 Man-Hours

DEPARTMENT ACTIVITIES

1	Regular Department Monthly Meeting
2	Work Night
1	Line Officer's Meeting
1	Chief's meeting
1	Board of Fire Commissioner's Meeting
1	Drill

366.75 Man-Hours

Total Man-Hours for October 2011: 695.15

Referrals To Fire Safety -13

On Scene Called - 2

Fire District Coordinator's Report

November 21, 2011

- The fire safety trailer was dropped off at Kendall Park's fire house on Henderson Road on 10-19-11 and will be kept inside at their station for the foreseeable future.
- TruGreen performed the lime treatment at both stations on Saturday October 22nd.
- I ordered replacement mirrors for pick-up 209 from Malouf Ford on 10-24-11. I tried three different parts stores in the area, none of which could get the mirrors. I also looked online and all prices I found were comparable.
- Air & Gas Technologies was at Station 21 on 10-27-2011 for the six-month service of the Bauer breathing air compressor. The unit was serviced and is in proper working order at this time with no problems found. We should receive the certificate shortly.
- The hose testing was done on 10-31-2011 by Waterway Inc. A total of 7 lengths of hose failed. Six were old lengths of 4" hose kept on Engine 204 which we do not need to replace. A 1" length of hose used on Tower 201 to supply the Cobra Cutter failed and will need to be replaced.
- Energy Audit & HVAC:
 - Electricians were at Station 20 on 10-31-2011 to replace the exit signs and install the motion sensors in the offices and engine bays. They were at Station 21 on 11-1-2011 to replace the ceiling light fixtures. They should be returning at some point to replace the light bulbs as the new ones do not put out the same amount of light as the original lights.
 - Sterling was at Station 20 on 11-1 & 11-2 to make repairs to the office HVAC system. A temporary thermostat was installed in order to operate the system (heat). They will return in approx. one month to replace a contactor as well as replace the malfunctioning parts to get the system running properly. After that, they will be returning to perform the remaining work as part of the energy audit (replacement of heaters at both stations).
 - Sterling was at Station 21 on 11-18-11 to replace the HVAC system as part of the energy audit.
- Approved Fire Protection was on site on 11-1-2011 to perform the 6-month calibration on our combustible gas meters. One meter needed a replacement oxygen sensor, which has been ordered. The item on the voucher list for Approved does not reflect the calibration or the replacement sensor for that one meter.
- I received a phone call from Ron Hoffman from Data Processing (Ken Kersch's replacement) regarding using Station 20 as a back-up dispatching location. He was asked by the Police Chief to look into the possibility of having phone calls transferred with the flip of a switch, as well as possibly running a data line to the station to have

the ability to connect to the Township's server. They will be gathering information and getting back to us.

- We have an issue with the two bay doors in the original section at Station 21. One door will close when walking between the photo eyes; the other would close half-way periodically when pushing the door close button. These were the same doors we thought we might have to replace the openers due to their age when the photo eyes were first installed. I contacted Matt Pinter Door Company on 11-1-11 and they ordered new relays. To save money when the photo eyes were first installed, older relays were used to get the doors to work.
- Nat Alexander was at Station 20 on 11-4-2011 & 11-8-2011 to perform the two-year air pack testing. A total of 10 packs required repairs and were either taken care of on site or taken back to their shop. In speaking with the tech, he stated that we should be seriously considering replacing the packs due to their age and cost of repairs.
- The public education sessions at the schools and day care centers are wrapping up this month. I will provide information next month on the number of presentations.
- Excel Painting & Construction was on site on 11-4-2011 to power wash the exterior walls at both firehouses. They returned on Mon. 11-7-2011 to repair cracks and clear coat the exterior walls at Station 20, and performed the same services at Station 21 on 11-8-2011.
- The general election was on Tuesday November 8th. The firehouse was open from 5 AM to 8 PM.
- Approved Fire Protection was at Station 20 on 11-9-2011 to perform the 6-month inspection of the kitchen hood fire suppression system. There were no problems noted.
- I spoke with Alizio Seal Coating on 11-14-2011 to seal the cracks in the parking lots at both stations at a cost of \$1,500.00, which was approved back in October. They have been very busy but should be getting to us in the next week or two.
- We received the contract renewal packet from TruGreen for 2012 for lawn treatment. They recommended a fourth site visit as well as an aeration/seeding for both stations, which would raise the total cost to \$3,125.00 (\$2,600.00 for Station 20, \$525.00 for Station 21.). My recommendation is to keep the same number of visits as 2011, with a total cost of \$1,500.00 (\$1,200.00 for Station 20, \$300.00 for Station 21). This is the same price as 2010 & 2011.
- Donald C. Rodner was on site on 11-18-11 to perform the quarterly preventive maintenance service of the HVAC systems at Station 20.

- I completed a total of 11 occupancy pre-plans in October, with a total of 70 pre-plans so far this year (since June).
- I was sent a website for a national program titled “Wills for Heroes,” which provides essential legal documents such as wills, living wills, and power of attorney, to emergency responders free of charge. The program was started by an attorney in SC shortly after 9/11/01. The programs are set-up at a fire station, and responders from the area can sign-up to meet with an attorney. I exchanged e-mails with the law firm in Philadelphia that coordinates the program for NJ. There are no upcoming events in NJ or PA, but it is possible for us to schedule our own event. I think this is something that would be beneficial to our firefighters and would like to pursue this further.

Insurance:

- We received a check from VFIS on 10-20-11 in the amount of \$325.00 for the damage to the landscaping as a result of a motor vehicle accident on 10-13-11. Total cost of the landscaping repair was \$575.00. Our deductible is \$250.00. We received a second check from VFIS on 11-7-2011 in the amount of \$250.00, which is reimbursement for our deductible. The subrogation unit from VFIS was successful in securing full reimbursement from the owner of the vehicle involved in the accident. Both checks were deposited.
- We received another check from VFIS on 10-24-11 in the amount of \$500.00, covering the deductible on Shane Raber’s personal vehicle, after he struck a deer on New Road in front of Woodlot Park on October 13th while driving to the station for the monthly meeting. Shane had received an estimate from Gino’s Auto Body Shop on Route 27 of \$1,813.01, of which \$1,313.01 is taken care of under Shane’s insurance coverage.
- We received the 2012 renewal packet for the Group Term Life plan with VFIS. They have transitioned their carrier to Combined Insurance Company of America, but all the coverages remain the same through VFIS. Total cost is \$7,373.16 billed quarterly. This is \$144.60 more than 2011. I recommend we renew the Group Term Life plan with VFIS.
- We received a letter from Holmes and McDowell, Inc. in Holmdel, New Jersey, offering their insurance services.

RESOLUTION 11- 26

AUTHORIZING SALARY INCREASE TO FIRE DISTRICT
COORDINATOR

WHEREAS, FIRE District No. 2 retained Scott Smith to act in the capacity of Fire District Coordinator effective June 1, 2011; and

WHEREAS, the terms and conditions of employment have been negotiated and agreed to by the parties; and

WHEREAS, those terms and conditions have been meet .

NOW, THEREFORE be it RESOLVED by the Board of Fire Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows.

The starting salary of \$60,000.00 per year will increase by \$1,200.00 per year to \$61,200.00 per year effective December 1, 2011 as per the contract and Resolution 11-18, running through December 31, 2012, providing funds are available in the 2012 budget.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Fire Commissioners at a meeting held on November 21, 2012.

A handwritten signature in dark ink, appearing to read "Roger S Potts", followed by a long horizontal flourish line.

Roger S Potts/ Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO.2 IN THE TOWNSHIP OF SOUTH
BRUNSWICK, COUNTY OF MIDDLESEX

RESOLUTION 11- 27

Authorizing Approval of an Interlocal Services Agreement With South Brunswick
Township

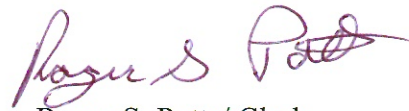
WHEREAS, the Fire District has negotiated the terms and conditions of an 2007 Interlocal Agreement and the 2010 amended Interlocal Services Agreement with the Township of South Brunswick relative to Deputy Fire Marshal services; and

WHEREAS, the Fire District is satisfied with the terms and conditions of the amended agreement and believes same to be in the best interest of the taxpayers and residents of the Fire District

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows:

- (1) The term of the agreement shall be from January 1, 2012 through December 31, 2014
- (2) The Fire District hereby approves the Inter Local agreement with the Township and the appropriate Commissioners are hereby authorized to execute same.
- (3) A copy of this resolution shall be forwarded to the Township upon adoption.

I Roger S. Potts, Clerk of the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on November 21, 2011.


Roger S. Potts/ Clerk

RESOLUTION 11-28
A RESOLUTION AUTHORIZING A CLOSED SESSION AT THE November 21, 2011
MEETING OF THE BOARD OF FIRE
COMMISSIONERS FOR THE PURPOSE OF DISCUSSING
LEGAL MATTERS, CONTRACTS and, or PERSONAL MATTERS.

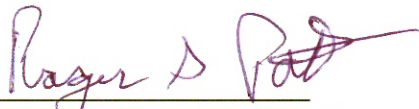
WHEREAS, there exists a need to hold a closed session for the purpose of discussing a matter which falls within the exception of the Open Public Meetings Law, N.J.S.A.10:4-6 et seq to wit: Legal Matters and Contracts

WHEREAS, it is unknown at this time when such discussion that takes place at said closed session may be disclosed to the public

NOW, THEREFORE, BE IT RESOLVED, that the November 21, 2011, meeting of the Board of Fire Commissioners, Fire District No 2 South Brunswick be closed to the public for discussion of the aforesaid; and

BE IT FURTHER RESOLVED, that the matter discussed at said closed session be disclosed to the public when the reasons for discussing and acting on same in closed session no longer exist.

This is to certify that the foregoing is a true copy of a Resolution adopted by the Board of Fire Commissioners at its meeting held on November 21, 2011.



ROGER S. POTTS/ CLERK

Resolution 11-29

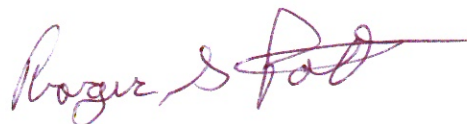
A resolution for the transfer of funds in the Township of South Brunswick, Fire District #2, for the budget year 2011.

In accordance with N.J.S. 40A:14-78.9, be it resolved on this 21st day of November, 2011 by the Board of Fire Commissioners of the Township of South Brunswick, that the following transfers be made as follows:

<u>Acct.#</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>
A-1	Admin. Salaries & Wages	\$194,650.00	\$184,649.00
O-15	Operating Grant Expenses	\$5,379.00	\$5,380.00
O-16	Facilities Expense	\$52,000.00	\$62,000.00

The reason for the requested change is to accommodate the award of a contract for the powerwashing and seal coating of Stations 20 & 21 and the recognition of an additional \$1 received over what was budgeted from the Supplemental Fire Services Program (SFSP) to be used to offset future insurance costs.

I do hereby certify that the foregoing is a true copy of a resolution passed by the Fire Commissioners of Fire District #2 of the Township of South Brunswick at a meeting duly held on the 21st day of November, 2011.



**Roger S. Potts
District Clerk**